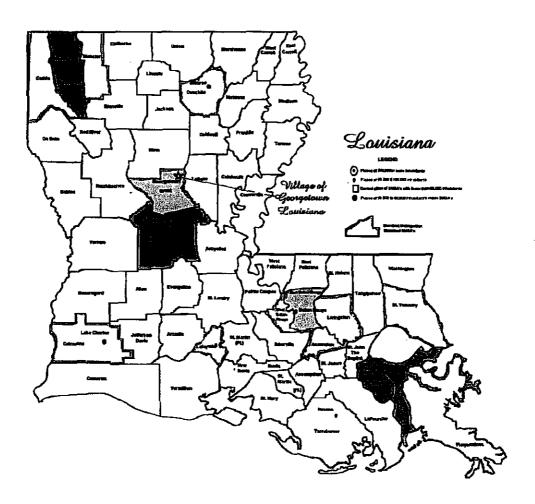
# **Annual Financial Statements**

**JUNE 30, 2005** 

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 11/2 3/05

# VILLAGE OF GEORGETOWN GEORGETOWN, LOUISIANA



The Village of Georgetown was incorporated under the Lawrason Act and the Village operates under the Mayor-Board of Alderman form of government. The Village provides the following significant services to its residents as provided by its charter: public safety (police and fire), highways and streets, utilities (water and sewer services) and general administrative functions, including coordination of related services with Parish, State and Federal governing bodies.

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# Village of Georgetown

PO Box 220 Georgetown, Louisiana 71432 Tel: (318) 827-5527 Fax: (318) 827-9446

## MANAGEMENTS DISCUSSION AND ANALYSIS

As management of the Village, we offer readers of the Village of Georgetown's financial statements this narrative overview and analysis of the financial activities of the Village for the fiscal year ended June 30, 2005. We encourage readers to consider the information presented here in conjunction with the Village's financial statements.

The Management's Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999. Certain comparative information between the current year and the prior year is required to be presented in the MD&A. However, because this is the first year of implementing the new reporting model, certain necessary comparative information of the previous year was not prepared. Considering the financial resources necessary to prepare this information for the prior year, and that GASB Statement No. 34 permits the omission of the comparative information in the first year of adoption of the new reporting model, the Village has elected to exclude the information in this report. Subsequent reports will include the comparative information.

#### FINANCIAL HIGHLIGHTS

#### Governmental Funds

- The assets of the Village exceeded its liabilities at the close of the most recent fiscal year by \$337,849 (net assets). This is a \$51,142 increase from last year.
- The Village had total revenue of \$327,023, in which \$271,392 came from collection of fines. This is a \$20,980 increase from last year's revenues, mainly due to an increase in fines.
- The Village had total expenditures of \$245,862, which is a \$54,515 decrease from last year.

#### Enterprise Funds

- The assets of the Village exceeded its liabilities at the close of the most recent fiscal year by \$1,460,349 (net assets). This is a \$(56,124) decrease from last year.
- The Village had total revenue of \$89,144, including operating revenues of \$74,144 and non-operating revenues of \$15,000. This is a \$18,895 increase from last year.
- The Village had total expenses of \$169,184, in which \$168,184 was operating expenses and \$1,000 was non-operating expenses. This is a \$5,606 increase from last year.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Village's basic financial statements. The Village's basic financial statements consist of two components: 1) fund financial statements, and 2) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves. The Village is a special-purpose entity engaged only in governmental activities. Accordingly, only fund financial statements are presented as the basic financial statements.

Effective, January 1, 2004, the Village adopted Governmental Accounting Standards (GASB) Statement No. 34, Basic Financial Statements — Management's Discussion and Analysis — for State and Local Governments. Comparative analysis will be available in future years when prior information becomes available.

#### FUND FINANCIAL STATEMENTS

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### USING THIS ANNUAL REPORT

The Village's annual report consists of financial statements that show information about the Village's funds, enterprise funds and governmental funds.

Our auditor has provided assurance in his independent auditor's report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. Varying degrees of assurance are being provided by the auditor regarding the other information included in this report. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts of this report.

#### Reporting the District's Most Significant Funds

The Village's financial statements provide detailed information about the most significant funds. The Village may establish other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using grants and other money. The Village's enterprise fund uses the following accounting approach:

All of the Village's services are reported in an enterprise fund. They are reported using the full accrual method of accounting in which all assets and all liabilities associated with the operation of these funds are included on the balance sheet. The focus of proprietary funds is on income measurement, which, together with the maintenance of equity, is an important financial indication.

# Comparative Statement of Net Assets Governmental Funds

The following table represents a condensed Comparative Statement of Net Assets as of June 30, 2004 and 2005:

		2004	2005	% Change	
Assets Cash & Investments	s	133,608 \$	175,371	31%	
Receivables	J	4.703	1,324	-72%	
Capital Assets, Net of Accumulated Depreciation		183,788	176,683	-4%	
Total Assets		322,099	353,378	10%	
	_				
Liabilities & Net Assets					
Accounts, Salaries, & Other Payables		21,751	2,888	-87%	
Other Liabilities		-O <b>-</b>	1,000	100%	
Bonds Payable		13,641	11,641	-15%	
Total Liabilities		35,392	15,529	-56%	
Net Assets					
Invested in Capital Assets, Net of Related Debt		170,147	164,042	-4%	
Restricted For Debt Service		13,091	16,642	27%	
Unrestricted		103,469	157,165	52%	
Total Net Assets		286,707	337,849	18%	
Total Liabilities & Net Assets	s <u> </u>	322,099 \$	353,378	10%	

# Comparative Statement of Net Assets Enterprise Funds

The following table represents a condensed Comparative Statement of Net Assets as of June 30, 2004 and 2005:

	2004		2005	% Change
Assets				
Cash	\$	1,223 \$	1,449	18%
Receivables		4,915	5,055	3%
Restricted Assets		14,306	13,468	-6%
Capital Assets, Net of Accumulated Depreciation		1,534,240	1,477,010	_4%
Total Assets	_	1,554,684	1,496,982	-4%
Liabilities and Net Assets				
Accounts, Salaries, & Other Payables		2,796	2,805	0%
Other Liabilities		14,415	2,500	-83%
Bonds Payable		21,000	18,000	-14%
Customer Deposits		-0-	13,328	100%
Total Liabilities	_	38,211	36,633	-4%
Net Assets				
Invested in Capital Assets, Net of Related Debt		1,513,240	1,456,510	-4%
Restricted For Debt Service		2,946	2,009	-32%
Unrestricted		287	1,830	538%
Total Net Assets		1,516,473	1,460,349	-4%
Total Liabilities and Net Assets	s <u> </u>	1,554,684 \$	1,496,982	4%

### Comparative Changes in Fund Balances Governmental Funds

The following table reflects the condensed Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances for the year ended June 30, 2004 and 2005:

	2004			2005	% Change	
Beginning Fund Balances	\$	145,057	\$	116,560	-20%	
Total Revenues		306,043		327,023	7%	
Total Expenditures		(300,377)		(245,862)	-18%	
Total Transfers In (Out)		(34,163)		(23,914)	30%	
Increase (Decrease) in Fund Balances		(28,497)		57,247	301%	
Ending Fund Balances	\$	116,560	\$	173,807	49%	

# Comparative Changes in Net Assets Enterprise Funds

The following table reflects the condensed Comparative Statement of Revenues, Expenses, and Changes in Net Assets for the year ended June 30, 2004 and 2005:

		2004		2005	% Change	
Beginning Net Assets	\$	1,575,641	\$	1,516,475	-4%	
Operating Revenues		70,234		74,144	6%	
Non-Operating Revenues		15		15,000	999%	
Total Revenues		70,249		89,144	27%	
Operating Expenses		162,428		168,184	4%	
Non-Operating Expenses		1,150		1,000	-13%	
Total Expenses		163,578		169,184	3%	
Transfers In (Out)		34,163		23,914	-30%	
Increase (Decrease) in Net Assets	<del></del>	(59,166)	_	(56,126)	5%	
Ending Net Assets	\$	1,516,475	<b>\$</b>	1,460,349	-4%	

#### CAPITAL ASSETS

#### Capital Assets - Governmental Fund

At June 30, 2005, the Village had \$176,683 invested in capital assets, including the walking track, police car, and equipment.

#### Capital Assets at Year-End

Walking Track	\$ 30,443
Police Car	19,838
Equipment	199,615
Accumulated Depreciation	 (73,213)
Totals	\$ 176,683

# Capital Assets - Enterprise Fund

At June 30, 2005, the Village had \$1,477,010 invested in capital assets, including the sewer system, machinery, and equipment.

### Capital Assets at Year-End

Sewer System	\$	974,558
Water System		1,296,644
Accumulated Depreciation		(794,192)
Totals	\$_	1,477,010

#### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

Our financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Village's finances and to show the Village's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact Danny Olden, Mayor, at the Village of Georgetown, phone (318) 827-5527.

# JOHN R. VERCHER PC

Certified Public Accountant P.O. Box 1608

> Jena, Louisiana 71342 Tel: (318) 992-6348 Fax: (318) 992-4374

### INDEPENDENT ACCOUNTANT'S REPORT

The Honorable Danny Olden, Mayor and Members of the Village Council Georgetown, Louisiana

I have reviewed the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Georgetown as of and for the year ended June 30, 2005, which collectively comprise the Village's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Village of Georgetown's management.

My review was conducted in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards issued by the Comptroller General of the United States of America. A review consists principally of inquiries of Village personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, I do not express such an opinion.

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, I have issued a report, dated August 30, 2005, on the results of my agreed-upon procedures.

The management's discussion and analysis and budgetary comparison information is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. Such information has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but was compiled from information that is the representation of management, without audit or review. Accordingly, I do not express an opinion or any other form of assurance on the supplementary information.

John R. Vercher

Jena, Louisiana August 30, 2005

MEMBER

—AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS—
SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

# JOHN R. VERCHER PC

# Certified Public Accountant

P.O. Box 1608 Jena, Louisiana 71342 Tel: (318) 992-6348 Fax: (318) 992-4374

## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

The Honorable Danny Olden, Mayor and Members of the Village Council Village of Georgetown PO Box 220 Georgetown, Louisiana 71432

I have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of Village of Georgetown and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Village of Georgetown's compliance with certain laws and regulations during the year ended June 30, 2005 included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

#### Public Bid Law

- 1. Select all expenditures made during the year for material and supplies exceeding \$15,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).
- \*During my review of expenditures, I found no such expenditures.
- 2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.
- \* Management provided me with the required list including the noted information.
- 3. Obtain from management a listing of all employees paid during the period under examination.
- \* Management provided me with the required list.
- 4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.
- \* None of the employees included on the list of employees provided by management [agreed-upon procedure (3)] appeared on the list provided by management in agreed-upon procedure (2).

MEMBER

---AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA CERTIFIED FUBLIC ACCOUNTANTS

#### Budgeting

- 5. Obtained a copy of the legally adopted budget and all amendments.
- \* The Village did not amend its budget during the year.
- 6. Trace the budget adoption and amendments to the minute book.
- \* I traced the budget adoption to the Village's minute book.
- 7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed budgeted amounts by more than 5%.
- \* The Village had a favorable expenditure variance and an unfavorable revenue variance of less than 5%.

#### Accounting and Reporting

- 8. Randomly select 6 disbursements made during the period under examination and:
  - (a) trace payments to supporting documentation as to proper amount and payee;
- \* I examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.
  - (b) determine if payments were properly coded to the correct fund and general ledger account; and
- \* All of the payments were properly coded to the correct fund and general ledger account.
  - (c) determine whether payments received approval from proper authorities.
- \* Inspection of documentation supporting each of the six selected disbursements indicated approvals from the Mayor of the Village.

#### Meetings

- 9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).
- \* Discussions with the clerk and my review of the minutes found that the agendas for the meetings were posted.

#### Debt

- 10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.
- \* I inspected all bank deposit entries in the books for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

#### Advances and Bonuses

- 11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.
- \* A reading of the minutes of the Village for the year indicated no approval for the payments noted. I also inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

I was not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I did not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the use of management of the Village of Georgetown and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

John R. Vercher

Jena, Louisiana August 30, 2005 Basic Financial Statements

# Village of Georgetown, Louisiana Statement of Net Assets June 30, 2005

	PRIMARY GOVERNMENT					
	G 	overnmental Activities	_	Business-Type Activities		Total
ASSETS						
Cash	\$	86,747	\$	1,449	\$	88,196
Investments		88,624		-0-		88,624
Receivables		1,324		5,055		6,379
Restricted Assets		-0-		13,468		13,468
Capital Assets (Net of Accumulated Depreciation)		176,683	_	1,477,010		1,653,693
TOTAL ASSETS		353,378	_	1,496,982		1,850,360
LIABILITIES						
Accounts, Salaries, & Other Payables		2,888		2,805		5,693
Other Liabilities		1,000		2,500		3,500
Bonds Payable		11,641		18,000		29,641
Customer Deposits		-0-		13,328		13,328
TOTAL LIABILITIES		15,529	-	36,633		52,162
NET ASSETS						
Invested in Capital Assets, Net of Related Debt		164,042		1,456,510		1,620,552
Restricted For Debt Service		16,642		2,009		18,651
Unrestricted		157,165		1,830		158,995
TOTAL NET ASSETS	\$	337,849	\$	1,460,349	<b>S</b>	1,798,198

Village of Georgetown, Louisiana Statement of Activities For the Year Ended June 30, 2005

REVENUES PRIMARY IENT	Business Type Activities		(35,131) (63,521) (98,652)		17,227 -0- 1,385 -0- 23,914 42,526	(56,126)
NET (EXPENSES) REVENUES & CHANGES OF PRIMARY GOVERNMENT	Governmental Activities	(214,784) \$ (682)			10,277 271,392 8,852 -0- (23,914)	51,141
		5 <del>/9</del>	1		1 1	
	Net (Expenses) Revenue	(214,784) (682) (215,466)	(35,131) (63,521) (98,652)	(314,118)		
			1 1	6 <del>9</del>	unes	\$
PROGRAM REVENUES	Operating Grants & Contributions	10,000	-0- 15,000 15,000	25,000	General Revenues Taxes Fines Other Investment Earnings Transfers In (Out) Total General Revenues	Change in Net Assets
MR		⊱s)   εs)	!!!	ા ક્વ	Gener Taxes Fines Other Investh Transf	Cha
PROGRA	Charges for Services	26,502 -0- 26,502	26,567 28,965 55,532	82,034		
	,	€ <del>9</del> .		<del>69</del>		
	Expenses	251,286 682 251,968	61,698 107,486 169,184	421,152		
•	·	€9	, .	<del>69</del>		
		Governmental Activities General Government Interest on Long-Term Debt Total Governmental Activities	Business Type Activities Sewer Water Total Business Type Activities	Total Primary Government		

See accountant's report.
The accompanying notes are an integral part of this statement.

1,516,475

286,708 337,849

Net Assets - Beginning Net Assets - Ending

# Village of Georgetown, Louisiana Balance Sheet, Governmental Funds June 30, 2005

	 General Fund		Debt Service Non-Major	Total
ASSETS				
Cash	\$ 66,632	\$	20,115 \$	86,747
Investments	88,624		-0-	88,624
Receivables	1,324		-0-	1,324
Due From Other Funds	3,473		-0-	3,473
TOTAL ASSETS	 160,053	-	20,115	180,168
LIABILITIES				
Accounts, Salaries, and Other Payables	2,888		-0-	2,888
Due to Other Funds	-0-		3,473	3,473
TOTAL LIABILITIES	 2,888	_	3,473	6,361
FUND BALANCES Unreserved, Reported In:				
General Fund	 157,165	_	16,642	173,807
TOTAL LIABILITIES AND FUND BALANCES	\$ 160,053	\$_	20,115 <b>\$</b>	180,168

# Village of Georgetown, Louisiana Reconciliation of The Government Funds Balance Sheet to the Government-Wide Financial Statement of Net Assets June 30, 2005

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Fund Balance, Total Governmental Funds (Statement C)

\$
173,807

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.

Long-term liabilities including bonds payable are not due and payable in the current period and, therefore, are not reported in the governmental funds.

Other

(12,641)

Net Assets of Governmental Activities (Statement A)

\$ 337,849

# Village of Georgetown, Louisiana Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended June 30, 2005

	_	General	-	Debt Service Non-Major	Totals
REVENUES					
Fees & Charges	\$	26,502	\$	-0- \$	26,502
Taxes		5,032		5,245	10,277
Fines		271,392		-0-	271,392
Grants		10,000		-0-	10,000
Road Maintenance		7,040		-0-	7,040
Other		1,812		-0-	1,812
TOTAL REVENUES	_	321,778		5,245	327,023
EXPENDITURES Personnel Expense		1 <b>06,897</b>		· -0-	106,897
Police Expense		22,419		-0-	22,419
Other Administrative		82,445		-0- -0-	82,445
Debt Service		-0-		1,682	1,682
Capital Outlay		32,407		-0-	32,407
Other Expenditures		-0-		12	12
TOTAL EXPENDITURES	_	244,168		1,694	245,862
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		77,610		3,551	81,161
OTHER FINANCING SOURCES (USES)		(00.014)			(00.014)
Transfers In (Out)	_	(23,914)		<u>-0-</u>	(23,914)
TOTAL OTHER FINANCING SOURCES (USES)		(23,914)		-0	(23,914)
NET CHANGE IN FUND BALANCE		53,696		3,551	57,247
FUND BALANCES-BEGINNING		103,469		13,091	116,560
FUND BALANCES-ENDING	\$	157,165	\$	16,642 \$	173,807
	_		-		

# Village of Georgetown, Louisiana Reconciliation of The Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds To the Statement of Activities For the Year Ended June 30, 2005

Amounts reported for governmental activities in the Statement of Activities are different because:		
Net Change in Fund Balances, Total governmental Funds, Statement E	\$	57,247
Governmental funds report capital outlays as expenditure. However, in the statement of activities the cost of those assets is allocated over their estimated		
useful lives and reported as depreciation expense. This is the amount by which		
capital outlays exceeded depreciation in the current period.		(7,106)
The issuance of long-term debt (bonds, leases, etc.) provides current financial		
resources to governmental funds, while the repayment of the principal of		
long-term debt consumes the current financial resources of governmental		
funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs premiums, discounts, and		
similar items when debt is issued, whereas these amounts are deferred and		
amortized in the statement of activities. This amount is the net effect of these		
differences in the treatment of long-term debt and related items.		1,000
Some expenses reported in the statement of activities do not require the use of		
current financial resources and, therefore, are not reported as expenditures		
in governmental funds.	_	-0-
Changes in Net Assets of Governmental Activities, statement B	¢	51,141
Camaba in 1 ver 1 moon of Covering and 1 covering a section of D	Ψ	21,171

# Village of Georgetown, Louisiana Statement of Net Assets, Proprietary Funds June 30, 2005

BUSINESS TYPE ACTIVITIES ENTERPRISE FUNDS

		E.	NIL.	KPKISE FUNI	<u> </u>	
		Sewer		Water		
		Fund		Fund		Total
CURRENT ASSETS	_				• —	
Cash & Cash Equivalents	\$	815	\$	634	\$	1,449
Receivables	-	2,222	_	2,833		5,055
TOTAL CURRENT ASSETS		3,037	· -	3,467	_	6,504
NON-CURRENT ASSETS						
Restricted Assets		4,509		8,959		13,468
Capital Assets (Net of Accumulated Depreciation)		590,569		886,441		1,477,010
TOTAL NON-CURRENT ASSETS		595,078		895,400	_	1,490,478
TOTAL ASSETS	-	598,115		898,867		1,496,982
CURRENT LIABILITIES						
Accounts, Salaries, & Other Payables		1,192		1,613		2,805
Due to Other Funds		-0-		-0-		-0-
Current Bonds & Interest Payable		2,500		-0-		2,500
TOTAL CURRENT LIABILITIES		3,692	_	1,613	_	5,305
NON CURRENT LIABILITIES						
Revenue Bonds		18,000		-0-		18,000
Customer Deposits		-0-		13,328		13,328
TOTAL NON CURRENT LIABILITIES		18,000		13,328	_	31,328
TOTAL LIABILITIES		21,692		14,941	.,	36,633
NET ASSETS						
Invested in Capital Assets, Net of Related Debt		570,069		886,441		1,456,510
Restricted For Capital Outlay		-0-		-0-		-0-
Restricted For Debt Service		2,009		-0-		2,009
Unrestricted		4,345		(2,515)		1,830
TOTAL NET ASSETS	\$	576,423	\$_	883,926	\$	1,460,349

# Village of Georgetown, Louisiana Statement of Revenues, Expenses and Changes in Net Assets Proprietary Funds June 30, 2005

BUSINESS TYPE ACTIVITIES ENTERPRISE FUNDS

	ENTERPRISE FUNDS						
		Sewer		Water			
		Fund		Fund		Total	
OPERATING REVENUES	_		-				
Water Sales	\$	-0-	S	28.965	S	28,965	
Sewer Charges	Ψ	26,567	Ψ	-0-	Ψ	26,567	
Sales Tax		20,307 -0-		17,227		20,307 17,227	
		-0-		-		-	
Other			-	1,385	_	1,385	
TOTAL OPERATING REVENUES		26,567	<del></del>	47,577		74,144	
ODED AMINO EMPENOES							
OPERATING EXPENSES		26.226		74.610		110.054	
Administration		36,335		74,619		110,954	
Depreciation		24,363	. <u> </u>	32,867		57,230	
TOTAL OPERATING EXPENSES	_	60,698		107,486		168,184	
		<b>4- 1 4- 1</b>		(55 5DO)		(0.4.0.40)	
OPERATING INCOME (LOSS)		(34,131)		(59,909)	_	(94,040)	
NON ORDER MINIO PRINTING COMPANIONS							
NON-OPERATING REVENUES (EXPENSES)				•			
Interest Earnings		-0-		-0-		-0-	
Grants		-0-		15,000		15,000	
Interest Expense	_	(1,000)		-0-		(1,000)	
TOTAL NON-OPERATING REVENUES (EXPENSES)		(1,000)		15,000		14,000	
INCOME (LOSS) BEFORE CONTRIBUTIONS & TRANSFERS		(35,131)		(44,909)		(80,040)	
Transfers In		13,714		10,200		23,914	
Transfers Out	_	-0-		-0-		-0-	
				4-1			
CHANGE IN NET ASSETS		(21,417)		(34,709)		(56,126)	
		#0# D 10		040 605		1.515.45	
TOTAL NET ASSETS – BEGINNING		597,840	_	918,635		1,516,475	
TOTAL NET ASSETS – ENDING	\$	576,423	\$	883,926	<b>\$</b>	1,460,349	

# Village of Georgetown, Louisiana Statement of Cash Flows Proprietary Funds June 30, 2005

BUSINESS TYPE ACTIVITIES ENTERPRISE FUNDS

		<u> </u>	A I IS IN	KISE FUND			
	Sewer		Water				
		Fund		Fund		Total	
Cash Flows From Operating Activities							
Receipts from Customers and Users	\$	26,160	\$	48,309	S	74,469	
Payments to Suppliers/Employees	•	(36,767)	•	(74,179)		(110,946)	
Net Cash Provided by Operating Activities		(10,607)		(25,870)		(36,477)	
Net Cash Florided by Operating Activities		(10,007)	-	(23,070)		(30,477)	
Cash Flows From NonCapital Financing Activities							
Grant		-0-		15,000		15,000	
Advances From Other Funds		14,141		10,200		24,341	
				25,200			
Net Cash Provided (Used) by NonCapital Financing Activities		14,141		23,200		39,341	
Carlo Eleman Carried and Bulated Financian Activities							
Cash Flows From Capital and Related Financing Activities		(2,500)		-0-		(2,500)	
Principal on Capital Debt				-0- -0-			
Interest Paid on Capital Debt		(1,000)		- <del></del>		(1,000)	
Net Cash Provided (Used) by Capital and Related Financing		(2.500)		0		(2.500)	
Activities		(3,500)		-0-		(3,500)	
Contain the transfer of the Anthony							
Cash Flows From Investing Activities		0		0.61		0.51	
Change in Restricted Assets		-0-		851		851	
Interest and Dividends Received		11		-0-		11	
Net Cash Provided (Used) by Investing Activities		11		851	<b></b>	862	
Net Increase (Decrease) in Cash and Cash Equivalents		45		181		226	
Cash and Cash Equivalents, Beginning of Year		770		453		1,223	
Cash and Cash Equivalents, End of Year	-	815		634	-	1,449	
Cash and Cash Equivalents, End of I car	_	013	-	03-1		2,772	
Reconciliation of Operating Income (Loss) to Net Cash							
Provided (Used) by Operating Activities							
Operating Income (Loss)		(34,131)		(59,909)		(94,040)	
Depreciation Expense	-	24,363		32,867		57,230	
(Increase) Decrease in Accounts Receivable		(408)		267		(141)	
Increase (Decrease) in Accounts Payables		(431)		440		9	
Increase (Decrease) in Accounts Payables Increase (Decrease) Customer Deposits		-0-		465		465	
Total Adjustments		23,524		34,039		57,563	
rotai sadinatiitelite		23,324	~~~~	34,039		7,100	
Net Cash Provided (Used) by Operating Activities	<u>s</u>	(10,607)	s	(25,870)	\$	(36,477)	

Notes To The Basic Financial Statements

#### NOTES TO THE BASIC FINANCIAL STATEMENTS

#### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Georgetown was incorporated under the provisions of the Lawrason Act. The Village operates under the Mayor-Board of Alderman form of government. The Village provides the following significant services to its residents as provided by its charter: public safety (police and fire), highways and streets, utilities (water, gas and sewer services) and general administrative functions, including coordination of related services with parish, state and federal governing bodies.

The Village applies all GASB pronouncements as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

The accounting and reporting policies of the Village of Georgetown conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the Louisiana Municipal Audit and Accounting Guide, and to the industry audit guide, Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

#### A. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meetings the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even through the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The municipality reports the following major governmental funds:

The General Fund is the municipality's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund

The municipality reports the following major proprietary funds:

- Water Fund
- Sewer Fund

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the governments enterprise operations. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues are charges for services and sales taxes. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Village has a policy of applying expenses to restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED

#### C. FIXED ASSETS & LONG-TERM LIABILITIES

For the year ended June 30, 2005, no interest costs were capitalized for construction of fixed assets.

Depreciation of all exhaustible fixed assets is charged as an expense against its operations. Accumulated depreciation is reported on the proprietary fund balance sheet and governmental fund statement of activities. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

	Life In Years
Water System	40
Sewer System	40
Walking Trail	20
Equipment	5-10

#### D. BUDGETARY PRACTICES

The District prepares a budget at the beginning of each year. The Board approves the budget and any subsequent amendments. All appropriations end at year end.

#### E. CASH & INVESTMENTS

All cash and investments (CD's over 90 days) are reported at cost and are on deposit as following federally insured banks:

It is the Village's policy for deposits to be 100% secured by collateral at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The Village's deposits are categorized to give an indication of the level of risk assumed by the Village at fiscal year-end. The categories are described as follows:

- Category 1 Insured or collateralized with securities held by the School or by its agent in the Village's name.
- Category 2 Collateralized with securities held by the pledging financial institution's trust department or agent in the Village's name.

Book Balance

• Category 3 - Uncollateralized.

Bank	6-	-30-2005
Southern Heritage Bank	\$	190,288
Amounts on deposit at the bank are secured by the following	1g:	
Description	Mai	rket Value
Description FDIC (Category 1)	S Man	rket Value 188,624

#### NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED

### F. INVENTORIES

Immaterial amounts of inventory are maintained for general fund and enterprise fund operations and, accordingly, these supplies are expensed as purchased.

#### G. ACCOUNTS RECEIVABLE & ALLOWANCE FOR BAD DEBTS

	 Ente		Governmental Fund		
	Water Fund		Sewer Fund		General Fund
Tax & Franchise	\$ -0-	`S	-0-	\$	1,324
Customer	2,982		2,339		-0-
Allowance for Bad Debts	(149)		(117)		-0-
Total	\$ 2,833	\$ <u></u>	2,222	\$ _	1,324

#### H. COMPENSATED ABSENCES

The Village has no compensated absence policy.

#### I. RESERVES

The Village records reserves to indicate that a portion of its retained earnings/fund balances are legally restricted for a specific future use. The following is a list of such reserves and a description of each:

#### Reserved for System Maintenance

This amount represents monies reserved for repairs and replacement of the water system.

#### Reserved - Revenue Bonds

This amount represents monies reserved as required by the revenue bond indentures.

### Reserved for Debt Service

Certain assets have been reserved in the Debt Service Fund for future payment of long-term liabilities of the governmental funds.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED

### (2) AD VALOREM TAXES

The Village levies taxes on real and business personal property located within its boundaries. The Village utilizes the services of the Grant Parish Tax Assessor to assess the property values and prepare the Village's property tax roll. The Village bills and collects its own property taxes.

Property Tax Calendar					
Assessment Date	January 1				
Levy Date	No Later Than June 1				
Tax Bills Mailed	On or About October 15				
Total Taxes Are Due	December 31				
Penalties and Interest are Added	January 1				
Lien Date	January 1				

For the year ended June 30, 2005, taxes of 18.80 mills were levied against property having a valuation of some \$580,032 which produced some \$10,906 in revenue.

Ad Valorem Taxes are broken down as follows:

	Mills
Georgetown Debt Service - General Obligation Bonds	4.90
Georgetown Sewer District No. 1 - General Obligation Bonds	4.90
General Alimony	9.00
Total	18.80

### (3) SALES TAX

Voters passed a 1% sales tax in February 1991 dedicated to the repair and maintenance of the Village's water system.

#### (4) RESTRICTED ASSETS - PROPRIETARY FUND TYPES

At June 30, 2005, restricted assets of the Enterprise Funds were invested in either interest bearing checking accounts or time deposits and were restricted for the following purposes:

	Water	Sewer
Sales Tax Repair & Maintenance	\$ 1,360	\$ -0-
Bond Sinking	-0-	3,070
Meter Deposit	7,599	-0-
Bond Reserve	-0-	477
Depreciation & Contingencies	-0-	962
Total	\$ 8,959	\$ 4,509

### NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED

# (5) FIXED ASSETS

### Enterprise Fund - Plant & Equipment:

A summary of enterprise fund property, plant and equipment at June 30, 2005, is as follows:

		Balance 6-30-2004			Balance 6-30-2005		
Water	<del></del>	<del></del>					
Distribution System	\$	1,296,644	\$	-0-	\$	1,296,644	
Accumulated Depreciation		377,336		32,867		410,203	
Net		919,308		32,867	_	886,441	
Sewer							
Plant	\$	974,558	\$	-0-	\$	974,558	
Accumulated Depreciation		359,625		24,364		383,989	
Net		614,933	_	24,364		590,569	

Enterprise fund assets are depreciated on the straight-line basis using the following useful lives:

Sewer Plant	40 Years
Water Plant	40 Years
Equipment	5-10 Years

#### Governmental Fund:

A summary of governmental fund depreciable assets at June 30, 2005, is as follows:

	 Balance 6-30-04		Additions (Deletions)	Balance 6-30-05
Equipment	\$ 217,489	\$	32,407	\$ 249,896
Accumulated Depreciation	33,700		39,513	73,213
Net	\$ 183,789	\$ _	7,106	\$ 176,683

Government fund assets are depreciated on the straight-line basis using the following useful lives:

Equipment	5-10 Years
Walking Track	20 Years

### (6) CHANGES IN LONG-TERM DEBT

The following is a summary of bond and installment notes payable transactions of Village of Georgetown for the year ended June 30, 2005.

		Balance 6-30-2004		Additions		Payments		Balance 6-30-2005
General Obligation Bonds	\$	13,641	\$	-0-	\$	1,000	\$	12,641
Revenue Bonds		22,000		-0-		2,000		20,000
Total	s	35,641	\$_	-0-	\$_	3,000	\$_	32,641

#### NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED

Bond and installment notes payable at June 30, 2005 are comprised of the following issues:

#### Revenue Bonds (Enterprise Fund)

\$ 60,000 Sewer Revenue Bonds dated 1975, due in monthly installments of \$1,000 to \$2,000 through January 1, 2015, interest at 5 percent.

\$ 20,000

#### General Obligation Bonds (Ad Valorem Tax) (Governmental Activities)

\$ 36,000 (2 at \$18,000 each) General Obligation Bonds dated 1-1-76 and 1-1-75, due in annual installments of \$1,000 (\$500 each) through 1-1-2015, interest at 5 percent.

12,641

Total

\$ 32,641

The annual requirements to amortize all debt outstanding as of June 30, 2005, including interest payments of \$23,629 are as follows:

	Sewer								
	<b>G.O</b> .	Revenue							
Year Ending June 30,	Bonds	Bonds	Total						
2006	1,632	3,100	4,732						
2007	1,582	3,000	4,582						
2008	1,532	2,900	4,432						
2009	1,482	2,800	4,282						
2010-2014	6,660	12,500	19,160						
2015	1,182	2,200	3,382_						
Total	\$ <u>14,070</u> \$	26,500 \$	40,570						

Under the terms of the bond indenture on outstanding Sewer Revenue Bonds dated 1975, earnings of the sewer system are to be maintained separately and used for the following purposes:

- (a) Payment of all reasonable and necessary expenses of operating and maintaining the system.
- (b) Each month there will be set aside into a fund called the "Sewer Revenue Bond and Interest Sinking Fund" an amount constituting 1/12 of the next principal and interest payment.
- (c) Each month, there will be set aside into a "Sewer Reserve Fund" 5% of the amount paid into the Sinking Fund. These funds may be used only for the payment of maturing bonds and interest coupons for which sufficient funds are not available in the Sinking Fund.
- (d) There will also be set aside into a "Sewer Depreciation and Contingency Fund" 5% of the amount paid into the sinking fund. These funds will be used to care for depreciation, extensions, additions, improvements and replacements necessary to operate the system properly, and to pay interest and principal on bonds when there is not sufficient money in the Sinking or Reserve Fund.
- (e) All of the revenues received in any fiscal year and not required to be paid in such fiscal year into any of the above noted funds shall be regarded as surplus and may be used for any lawful purpose.

# NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED

### (7) LITIGATION

The Village of Georgetown is involved in no litigation at June 30, 2005, which is not covered by the Village's applicable insurance policies or is considered to be significant to the Village's financial statements.

## (8) ELECTED OFFICIAL'S SALARIES

Name	Title	Term of Office	Annualized Salary			
Danny Olden 297 Hwy 502 Georgetown, LA 71432	Mayor	Jan.1, 2005- Dec. 31, 2008	\$ 5,616			
John Budemer 4935 Hwy 500 E Georgetown, LA 71432	Alderman	Jan.1, 2005- Dec. 31, 2008	3,156			
Terry Oliver PO Box 245 Georgetown, LA 71432	Alderman	Jan.1, 2005- Dec. 31, 2008	3,156			
Robert Sanders PO Box 176 Georgetown, LA 71432	Alderman	Jan.1, 2005- Dec. 31, 2008	3,156			
Earl Self Jr. 313 Hwy 502 Georgetown, LA 71432	Police Chief	Jan.1, 2005- Dec. 31, 2008	30,240			

### (9) <u>USE OF ESTIMATES</u>

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# (10) RETIREMENT PLANS

The Village does not offer its employees a retirement plan. All employees are in the social security system.

# NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED

### (11) WATER AND SEWER RATES

Water:	Minimum Charge	Next
Residential	\$10.30 for 1 <sup>st</sup> 1,600 gals, water used	\$1.65 per 1,000 for next 2,400 gals. water used
		1.35 per 1,000 for next 1,800 gals, water used
		1.20 per 1,000 for next 4,200 gals. water used
		1.07 per 1,000 for next 5,000 gals. water used
		.93 per 1,000 thereafter
Schools	\$ 76.67 for 1 <sup>st</sup> 71,600 gals. water used	\$ .93 per 1,000 thereafter
Housing Authority	\$214.00 for 1st 42,000 gals. water used	\$1.75 per 1,000 for next 70,000 gals. water used
		1.33 per 1,000 for next 60,000 gals. water used
		.90 per 1,000 for next 110,000 gals. water used .80 thereafter
Sewer:		
Residential -	\$ 14.00 for 1st 5,100 gals. water used	\$ .10 per 1,000 gals. water used thereafter
School	\$ 48.33 a month for all water used	
Housing Authority	\$350.16 for 1st 145,600 gals, water used	\$ .07 per 1, 000 thereafter

# (12) CONTENGENCIES

The Village has entered into a lease agreement with International Paper Inc. (I.P.) for the purchase of water from I.P.'s property. The lease is for \$1 annually and renewed on an annual basis.

### (13) <u>DUE TO DUE FROM</u>

	 Due To	Due From	
Debt Service	\$ 3,473	\$	-0-
General Fund	 0-		3,473
Totai	\$ 3,473	\$	3,473

# (14) TRANSFERS

Transfers were made from the general fund to the enterprise funds to cover expenses.

Required Supplemental Information

<mark>Опинания и выражно в выпра</mark>ния по попинания по попинания в попинания по по по попинания в попинания по попинания по по

# Village of Georgetown, Louisiana Statement of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual General Fund For the Year Ended June 30, 2005

-		Budget Amounts			Actual Amounts Budgetary		Budget to Actual Differences		
			Original		Finai_	_	Basis		Over (Under)
_		<del></del>							
	REVENUES	_			40.5	_		_	
	Fees & Charges	\$	19,817	\$	19,817	\$	26,502	\$	6,685
-	Taxes		10,880		10,880		5,032		(5,848)
	Fines		223,500		223,500		271,392		47,892
	Grants		46,500		46,500		10,000		(36,500)
_	Road Maintenance		4,605		4,605		7,040		2,435
	Other		1,500		1,500	_	1,812		312
	TOTAL REVENUES		306,802		306,802	_	321,778		14,976
_	EXPENDITURES								
	Personnei Expense		151,788		151,788		106,897		(44,891)
	Police Expense		36,000		36,000		22,419		(13,581)
	Other Administrative		229,007		229,007		82,445		(146,562)
	Debt Service		-0-		-0-		-0-		-0-
	Capital Outlay		25,500		25,500		32,407		6,907
	Other Expenditures		-0-		-0-		-0-		<b>-</b> 0-
_	TOTAL EXPENDITURES		442,295		442,295		244,168	-	(198,127)
								_	<u> </u>
	EXCESS (DEFICIENCY) OF REVENUES OVER								
_	(UNDER) EXPENDITURES					_	77,610		
	OTHER FINANCING SOURCES (USES)								
	Transfers In (Out)						(23,914)		
_	TOTAL OTHER FINANCING SOURCES (USES)					-	(23,914)		
	TO LAD OTHER FRANCING SOUNCES (OSES)						(23,714)		
	NET CHANGE IN FUND BALANCE						53,696		
-	FUND BALANCESBEGINNING						103,469		
	FUND BALANCES-ENDING					\$	157,165		
						_			

# MANAGEMENT LETTER COMMENTS

During the course of my audit, I observed conditions and circumstances that may be improved. Below are situations that may be improved (if any) and recommendations for improvements.

# **CURRENT YEAR MANAGEMENT LETTER COMMENTS**

There are no current year management letter comments.

# MANAGEMENT'S SUMMARY OF PRIOR YEAR FINDINGS

Legislative Auditor State of Louisiana Baton Rouge, Louisiana 70804-9397

The management of the Village of Georgetown, Louisiana has provided the following action summaries relating to audit findings brought to their attention as a result of their financial audit for the year ended June 30, 2004.

# **Prior Year Findings**

There were no prior year findings.

# LOUISIANA ATTESTATION QUESTIONNAIRE

August 30, 2005

#### JOHN R. VERCHER PC

Certified Public Accountant P.O. Box 1608 Jena, Louisiana 71342 Tel: (318) 992-6348 Fax: (318) 992-4374

In connection with your review of our financial statements as of June 30, 2005 and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of July 30, 2005.

#### Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office.

Yes [x] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [x] No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [x] No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [x] No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [x] No []

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes [x] No []

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes [ x ] No [ ]

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes [x] No []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60.

Yes [x] No []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [x] No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

anna Swape	Secretary	8-29-05	Date	
	Treasurer	· · · · · · · · · · · · · · · · · · ·	Date	
Dany Old	President	<u> </u>	Date	8-27-05